



**STUDENT ENROLLMENT FORM AND AGREEMENT
ACADEMIC YEAR: 2018-19**

Student #1 Last Name _____ First _____ ID# _____

Student #2 Last Name _____ First _____ ID# _____

Student #3 Last Name _____ First _____ ID# _____

Student #4 Last Name _____ First _____ ID# _____

Student's Home Address _____

City _____ State _____ Zip Code _____ Home Tel _____

Family Information:

Father's Name _____

Cellular Phone(s) _____ E-Mail _____

Name of Firm _____ Title/Position _____

Business Address _____

Business Telephone _____ Business Fax _____

Mother's Name _____

Cellular Phone(s) _____ E-Mail _____

Name of Firm _____ Title/Position _____

Business Address _____

Business Telephone _____ Business Fax _____

Does child live with both parents? _____ If NO, please indicate with whom the child lives:

Mother _____ Father _____ Guardian _____

(Please complete the reverse side of this form.)

If living with Guardian(s), please complete the following information.

Guardian's Name _____

Cellular Phone(s) _____ E-Mail _____

Name of Firm _____ Title/Position _____

Business Address _____

Business Telephone _____ Business Fax _____

Guardian Signature _____ Date _____

Guardian Signature _____ Date _____

Billing Address: Please indicate name, address and email of the person(s) to whom we should mail all Billing Correspondence:

Name _____

Address _____

E-Mail for billing purposes _____

Mailing Address: Please indicate name, address and email to which **all other school correspondence** should be mailed:

Same as above address, or if different:

Name _____

Address _____

E-Mail for non-billing purposes _____

Last Name of Family (Apellidos) _____
Enrollment Agreement for Academic Year: 2018-2019

Between:

A. The TASIS Dorado Educational Foundation, Inc., a non-profit corporation organized under the laws of the Commonwealth of Puerto Rico that operates and administers The TASIS School in Dorado (the "School"), represented herein by its Head of School and

B. (Print the names of parents, guardians or authorized representatives as defined below)

(hereinafter the "Parents") who are the persons identified in the "Student Enrollment Form and Agreement previously executed, which is incorporated herein and forms a part of this Agreement along with the "Tuition & Fees and Terms and Conditions of Payment for Academic Year: 2018-2019".

The term "Parents" means the person or persons who have, either individually, jointly or shared, the custody and/or the parental authority (*patria potestad*) with respect to the student(s) to whom this Agreement refers. The defined term includes a legal guardian(s) or other such duly authorized representative(s). The undersigned represents that all such persons are listed herein and have executed this Agreement.

The Parents acting for themselves and on behalf of one or more minors after, the "Student(s)" specified in the Re-Enrollment Form or the Enrollment Form, do now agree and covenant:

Enrollment

1. The Student(s) is (are) hereby enrolled in accordance with the information provided in the Student Enrollment Form and Agreement subject to the terms and conditions of this Agreement.

Term

1. The term of this Agreement is for the 2018-2019 academic year and this Agreement is not to be interpreted as giving any right of renewal or extension for any period beyond the 2018-2019 academic year.

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Initials of Parents: _____
The TASIS School in Dorado

Last Name of Family (Apellidos) _____
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Fees

1. The Parents agree to assume, jointly and severally, the responsibility to pay the Tuition and Fees, as well as any special assessment that the Board of Directors may, from time to time, deem necessary. They also agree to pay any applicable late charges (See "Terms and Conditions of Payment for Academic Year: 2018-2019" for details). In the event of failure to make payments in a timely fashion (with ten days' prior notice), the School reserves the right to cancel this Agreement and cease providing services without refund of any amounts paid or waiver of any amounts due. Furthermore, the School reserves the right—at its sole discretion—to engage a third party collection agency or engage in a legal collection procedure of its choice in the event of non-payment of tuition and fees. Parents will be responsible for payment of all collection agency and/or legal fees related to these collection procedures.
2. The Enrollment Fee, the Annual Sabanera Facilities Fee for Non-Residents, the Technology & Academic Development Fund Fee and the Entrance Fee are non-refundable.
3. The Student(s) may be denied admission to the classroom when tuition and other School fees are in arrears. No Student will be admitted to the second semester of the academic year if there is an outstanding financial obligation from the first semester.
4. By enrolling your student(s) in the School, the Parents accept the obligation for full payment of tuition and other charges for the **entire** academic year, since a significant portion of the School's costs are committed at the beginning of the School year based on student enrollment. In view of this obligation, we encourage parents to contact the Marsh Saldaña Company or another agency for tuition insurance coverage to protect themselves from the adverse effect of withdrawal, dismissal, or medical leave from the School.

Parent Engagement

At various times during the academic year, the Counseling Department and the Student Health and Wellness initiative will sponsor informational presentations and seminars on various aspects of child development and positive parenting skills. Parents are required to attend at least 3 of 5 seminars at TASIS Dorado each year as part of belonging to this institution and being partners in raising and educating children.

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Initials of Parents: _____

Last Name of Family (Apellidos) _____
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Rules and Regulations

The Parents, for themselves and on behalf of the Student(s), agree to abide by the rules and regulations of the School as set forth in the "Student-Parent Handbook" and any other regulations as may be adopted and/or amended by the School from time to time. Failure to abide by said rules and regulations as a positive, contributing member of the community may result in the exclusion of one or more students from the School. The Agreement shall continue to apply to the remaining Student(s) should this Agreement apply to more than one Student from a particular family. Copies of these items are available for review at the School and are posted in the School's webpage.

Releases

1. The Parents agree and accept that, in the event of an emergency, when Parents cannot be contacted or time is critical, the Head of School, or his designee, may authorize medical treatment for the Student.

2. The School offers athletic and extracurricular activities in which physical injuries and accidents can be expected. The School takes reasonable precautions, through experienced supervision and coaching, to prevent physical injuries and accidents, but the School cannot, and does not, assume responsibility for injuries resulting from these activities. If there are any restrictions to be placed upon a Student's participation in athletic and extracurricular activities, they should be communicated in writing to the School.

3. The Parents agree and accept to indemnify and "hold harmless" the School in the event of a custody dispute.

4. The Parents authorize and give full consent to the School to publish and copyright all photographs/videos in which their child appears and any quotation from their child while he/she is enrolled as a student in any and all School programs. Parents further agree that the School may transfer, use, or cause to be used, these photographs and/or quotations in School brochures, yearbooks, newsletters, bulletins, advertising, posters, displays, slide shows, videotapes, catalog, CD-ROMs, web pages, and like publications, literature, or materials without limitations or reservations.

5. The School reserves the right, in its sole and absolute discretion, to exclude any student permanently or temporarily at any time if such action is deemed advisable either in the interest of the student or for the good of the School. By signing this Agreement, the Parents release the School from any or all liabilities, claims, action or rights of action, which may arise from the dismissal of the Student from the School, permanently or temporarily. The Agreement shall continue to apply to the remaining Student(s) should this Agreement apply to more than one Student from a particular family.

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Disputes

The School wants to resolve all disputes and conflicts via respectful dialogue and constructive solutions without recourse to the courts and the Parents agree to cooperate with the School in this regard. Any and all disputes arising under, or in connection with, this Agreement, or in connection with any aspect of School activities that cannot be resolved with teachers or other staff members, shall first be brought to the attention of the Head of School or Senior Principal in order to undertake a respectful dialogue in search for constructive solutions. Should this dialogue not be successful, then the matter shall be submitted to mediation pursuant to the School's "Terms of Mediation". If mediation fails, disputes will be resolved by binding and expedited arbitration with a single arbitrator following the rules of the American Arbitration Association. The parties involved with any mediation or arbitration will be responsible for their respective legal fees and expenses. The costs of mediation and arbitration will be split on a 50-50 basis.

Extended Day Program

The School may have an Extended Day Program for students. Supervision and activities would be provided in this program from the regular hour at which the School day ends to 6:00pm. Most students attend, because parents choose for them to be there. In some cases, students will be assigned to the Extended Day Program for safety and security reasons. In both cases, Parents understand and accept that they are responsible for the full payment of fees associated with the Student(s) participation in the Extended Day Program.

If there is more than one Parent or Guardian, all must sign and execute this Agreement.

TASIS Dorado Educational Foundation, Inc., operator and administrator of The TASIS School in Dorado:

Date

Head of School

We certify that we have read this Agreement, read and understand the English language, and agree to its terms.

Date

Signed (Parent/Guardian)

Date

Signed (Parent/Guardian)